

WE ARE BMG.

Fairness | Transparency | Service | Worldwide

WHO WE ARE.

We are BMG - The New Music Company. Founded in 2008 with a revolutionary vision for the digital age. Starting afresh has allowed BMG to rethink the music industry from the ground up, with systems and structures and processes designed for today. While historically music publishing and the record business have been regarded as completely different businesses, BMG realises that in the age of streaming, they have more in common than ever before.

That means whatever functions we can manage together, we do manage together. And because we live in the age of the World Wide Web, we are resolutely an international company.

Virtually every department has an international reporting line as well as a local one. We are one company - worldwide.

OUR VISION.

A world in which every artist and songwriter gets to achieve their potential and receives a fair reward for doing so.

Music isn't just another business. Music is created by individuals, each of them on their own creative journey taking huge risks. The fruits of that creativity need to be paid for. Fairly and efficiently.

BMG aligns itself with the interests of the creative community of music.

OUR MISSION.

To create a better kind of music business. A digital-age music rights platform which is fair, transparent and service driven and inspires by example a positive change in the wider music industry.

JOB DESCRIPTION.

JOB TITLE

Intern, Royalties

DEPARTMENT

Royalties

LOCATION

1 Music Cir S
Nashville,
Tennessee 37203

WORKING HOURS

21 hours per week
15 week placement

OVERALL PURPOSE

Your primary mission is to provide administrative support to the Royalties team with day-to-day tasks. Throughout your time as an intern, you will gain an understanding of the value of royalty accounting and a publishing company. You will be part of and work alongside the regular team and get the chance to take on responsibilities as an individual.

ABOUT THE INTERNSHIP.

As part of BMG's Royalty department, you will be working with data management and organization in respect to the royalties processed with a repertoire of over 2 million songs in the BMG data base.

This internship will encourage questions and foster an understanding of what we do behind the scenes at BMG.

KEY ACTIVITIES & RESPONSIBILITIES.

- Conduct database research
- Prepare reports and overviews for team meetings
- Assist supervisor and team in various projects
- Create usage files for Statement uploads
- Communicate with sources internally and externally for statement reviews
- Attend weekly staff and royalty meetings to get an overall perspective of all BMG departmental functions

YOUR PROFILE.

- You have an interest in music publishing and a basic understanding of the music business
- You have excellent attention detail
- Your time management skills allow you to meet deadlines and multitask successfully
- You are proficient with Microsoft Office Suite, especillay Excel
- You understand the importance of confidentiality and discretion when it pertains to business and client information

It's a plus if you have basic knowledge of SQL or Tableau.